

Kennedy Vented Glass Skylights require periodic attention to ensure a properly working unit and to extend the life of the skylight. General maintenance includes removing debris, regular cleaning and inspection. Depending on the skylights installation location, access to the unit may be challenging. If you don't feel safe reaching your skylight, consider using a Professional Skylight Cleaning Service.

SAFETY PRECAUTIONS: Before beginning, gather the equipment needed to safely reach your skylight. You may need scaffolding or a ladder to safely reach the interior of the skylight. When accessing the skylight exterior on the roof, use fall protection to prevent any injuries. Always use caution when servicing your skylight.

SKYLIGHT MAINTENANCE

It's recommended to closely inspect your skylight at least once a year especially after rainstorms or snowstorms.

INDOOR SKYLIGHT INSPECTION:

- Look for staining on the surrounding sheetrock - stains may indicate a leak.
- If bugs are getting inside, the seal may be compromised or the skylight insect screen is damaged.
- Check the manual operator to ensure proper working condition - Add lubricant if needed.
- Inspect the condition of the wood frame. If the wood surface is cracking, peeling or fading, refinish the frame. Begin by sanding the surface and applying primer to the wood. After the primer dries, apply a water based paint (follow manufacturer's instructions). Keep paint off the skylight glass and gaskets.

NOTE: Condensation forms when warm, humid interior air hits the cooler surface of the skylight glass - it is not a defect of the skylight. Adding extra ventilation or a dehumidifier may help reduce condensation.

OUTDOOR SKYLIGHT INSPECTION:

- Remove all debris around or on the skylight.
- Check that all exposed screws are secure - tighten if needed.
- Inspect the foam gasket around the perimeter that seals the sash to the curb - replace if necessary.
- Look over the insect screen for holes or tears. Small holes can be patched. If larger tears exist, replace with a window screen mesh (follow manufacturers instructions) or contact Kennedy for a new screen.
- Inspect the areas where the flashing contacts the roofing for damage - ensure all seals are secure. Apply additional sealant if needed.
- Examine the surface of the glass for any cracks or scratches. Cracked glass must be replaced to avoid potential leaks.
- Inspect the skylight frame and flashing curb for scratches or damage. Scratches can be fixed with touch up paint. Damaged frame or flashing curb should be replaced.
- Perform a general inspection of the shingles or roofing material around the skylight for missing or damaged shingles. Fix all roofing issues to prevent potential leaks.

SKYLIGHT CLEANING

GLASS CLEANING:

- Regularly dust the skylight interior using a duster with an extension pole.
- Use warm, soapy water with a soft cloth to loosen dirt and debris and wipe dry. Apply a mild, non-abrasive glass cleaner and work in with a non-abrasive cloth or sponge. Use a squeegee or lint free cloth to wipe dry.
- To remove tree sap, paint, label adhesive or other hard to remove dirt, use a **NEW 1"** razor blade to carefully remove the stains. Scrape only in one direction to avoid scratching. It is not recommended to use metal scrapers or knives on the glass surface as they can scratch and permanently damage the glass.

PRO TIP: Avoid cleaning the glass surface during the hottest part of the day for the best results.

INTERIOR CLEANING:

- Clean the interior wood frame using a damp cloth. For tougher stains, use a mild, soapy water solution.
- To clean the insect screen, carefully remove the screen and spray it clean with a garden hose. Allow the screen to fully dry before replacing.

EXTERIOR CLEANING:

- To clean the aluminum frame, first rinse the surface to remove the majority of the dirt. Then, clean with a mild, soapy solution and a non-abrasive cloth or sponge. Rinse well with clean water. To avoid scratching the finish, do not use abrasive cleaners or sponges.

KENNEDY REPLACEMENT PARTS

Contact Kennedy Skylights for replacement parts or glass.

AVAILABLE PARTS:

- Replacement Glass
- Aluminum Sash
- Aluminum Self Flashing Curb
- Foam Gasket
- Insect Screen